

BOX HILL COMMUNITY SERVICES ASSOCIATION, INC.

BOARD OF DIRECTOR MEETING MINUTES

December 14, 2023

BOARD OF DIRECTORS

John Kleinberg, President
Theresa Conway, Treasurer
Marge Kleinberg, Secretary

HOA MEMBERS:

1 In-Person Attendees
1 Virtual

I. Meeting was called to order at 7:40 p.m. by John Kleinberg, President.

II. Treasurer's Report as of November 31, 2023:

- 103 Single Family accounts past due
- 56 Townhouse Family accounts past due
- 16 Past Due accounts in the Attorney Office

III. Minutes:

Board of Director meeting minutes for November has been approved by all Board Members. Marge Kleinberg made a motion to approved, Theresa Conway seconded. All Board members voted in favor to approve.

IV. Committee Reports:

Children's Committee ~ Cookies with Santa will be on December 16th.

Design Review Board ~ Next meeting on Monday, December 18th.

By-Laws Committee ~ Sent updates to Attorney. It will take some time to analyze the report and will response as soon as possible.

Pool Committee ~ No report.

Townhouse Committee ~ Open Committee

Welcome Committee ~ William Peck (Volunteers are welcomed)

Election Committee ~ Open Committee – will be posted in upcoming Barnstormer

Finance Committee ~ Received some suggestions on where to invest our reserve money.

V. Old Business:

- a. **Mitchell Drive Dry Pond**: Update received on December 7, 2023 from BM Excavation. Still working with the County to get a plan approved.

VI: New Business:

a. Policy Resolution No. 164 ~ 2024 Annual Budget

Resolution was read at the meeting and will be printed in the January 2024 Barnstormer.

b. Policy Resolution No. 165 ~ 2024 Annual General Assessments

Resolution was read at the meeting and will be printed in the January 2024 Barnstormer.

c. Policy Resolution No. 166 ~ 2024 Annual Townhouse Assessments

Resolution was read at the meeting and will be printed in the January 2024 Barnstormer.

Marge Kleinberg made a motion to approve all three Resolutions, Theresa Conway seconded the motion. Resolutions have all been approved.

VII. Open Forum:

- a. Resident questioned about credit card fees. Any resident using the credit card would be paying the fee.

The meeting was adjourned at 7:55 p.m.

These were the minutes as recorded/written

By: Marge Kleinberg

Approved:

Approving Signature:

Attest:

Attesting Signature: